



Dear Parents and Caregivers

I am writing this letter as we prepare to have participants rejoin us at Venture Training beginning June 29th. We are excited to see our participants once again! It is important that we maintain a healthy and safe environment for all participants, caregivers, and employees as priority as we begin the gradual return of participants. In the remainder of this letter, I will outline some procedures and safety processes that will be in effect to keep everyone as safe as possible while still being able to access and enjoy the programs we have to offer. Please review this document carefully so we are all prepared for June 29th.

Stay home when sick

All participants with common cold, influenza, COVID 19 or other respiratory diseases must stay home and self-isolate. If a participant shows any symptoms at programs, they will be isolated, and you will be contacted to pick them up immediately. This is very important as it can affect the safety of others. The participant will then be on a ten-day isolation and if not showing any symptoms after isolation will be welcomed back to program.

Accessing Venture Connections

Participants can be dropped off in the front parking lot of the Venture Connections building around 8:30am, and we ask that everyone practices proper social distancing during drop-offs. For the afternoon during pickups, we ask that that participants are picked up between 230pm & 3pm, while also making sure to practice social distancing.

Accessing ACT/Lifeskills

Participants can be dropped off in the front parking lot of the ACT/Lifeskills building around 8:30am and ask that everyone practices proper social distancing during drop-offs. For the afternoon during pickups, we ask that that participants are picked up around 230pm, while also making sure to practice social distancing.

HandyDart Services

BC Transit has kept the HandyDart service running but there have been some changes in how they operate, and this may affect if the person in your care can get to program:

- No more than 4 individuals on the bus at any time
- Spots on the HandyDart must be booked, in advance, on a week to week basis, as they are not offering repeated weekly pickups.

What to bring to program

-Participants are only to bring what they need for program that day (ie sweater, jacket, water bottle) as **Participants are not to access lockers,**

- We ask that lunches be packed and prepared to eat without the need for reheating in the microwave.

Hand hygiene

Everyone should wash their hands more often! Our staff will be working hard to demonstrate thorough hand washing with plain soap and water for at least 20 seconds is the most effective way to reduce the spread of illness.

Respiratory and personal hygiene

Our staff will be working with participants to cover their coughs or sneezes (cough or sneeze into the bend of the arm). Do not touch your face. No sharing of food, drinks, or personal items.

Cleaning and disinfection

Cleaning and disinfecting frequent touch surfaces will occur at least twice a day. General cleaning of the program building will occur once a day using common cleaning and disinfectant products. Some of the building will have off limits areas to limit the time participants and staff are in close proximity. Staff and participants are not to bring cleaning supplies to program.

We will work together to make the very best of these challenging and changing times. If I can be of further assistance to you please feel free to email me at rcucheron@vdacl.ca I want to wish everyone well as we move together

Sincerely,

A handwritten signature in black ink, appearing to read "Ryan Cucheron", with a long, sweeping underline.

Ryan Cucheron, Executive Director